元智大學 工程學院英語學士班於本校外系選課抵免申請單

YZU International Program in Engineering for Bachelor
Application form for course credit waiver for courses taken in other departments

學年度 學期 申請日期: 年 月 日

Academic Year: Semester : Application Date:

|  |  |
| --- | --- |
| 注意事項Important Notes | 1. 填表前請詳閱本班『必選修課科目表』。Before applying, please read the list of required courses for our program
2. **學生外系課程抵免學分之申請，最遲應於當學期第三階段選課結束前申請審核完畢，逾期不予受理，且不得重複提出申請。Applications for course credit waiver must be completed no later than the end of the third stage of course selection of the semester. Late applications and repeated applications will not be accepted.**
3. 申請時請附本校外系該**課程之課程大綱、目前最新選課紀錄**及**歷年成績單**（整齊裝訂於本表背面），本表由授課老師簽核意見，並經系主任核定後，於系辧留存，**學生請自行影印留存，以供日後查詢**。Please provide the **course description, your latest list of selected courses, and your grade report** (neatly stapled behind this form). This form will be archived by the department office after being signed by the instructor of the course and reviewed by the department chairman. Please keep a copy of this form for future reference.
4. 務必填寫下列各項基本資料欄，並於「學生姓名」處簽名，課號及課名請填寫正確（不知課號或課表者，請上選課系統查詢[https://portal.yzu.edu.tw/cosSelect/index.aspx?D=G）。](https://portal.yzu.edu.tw/cosSelect/index.aspx?D=G%EF%BC%89%E3%80%82)Please fill in all the information below, and sign your name in the “Student Name” section. Please make sure the course ID and course name are filled in correctly. (If you don’t know the course name or ID, please refer to the course selection system: <https://portal.yzu.edu.tw/cosSelect/index.aspx?D=G>)
 |
| 主修領域Major | 學　號Student ID | 學生姓名(親簽)Student Name  | 聯絡電話Contact Phone # | 家長簽名(親簽)Parental Signature | 導師簽名(親簽)Mentor’s Signature |
|  |  |  |  |  |  |
| 外系課程Course provided by other departments | 抵免本班課程Waived course in this department | 授課教師審核意見及簽名Instructor’s Approval and Signature | 系主任審核意見及簽名Department Chairman Approval and Signature |
| 開課系所Department | 課號Course ID | 學期Semester | 科目名稱Course Name | 學分Credits | 課號Course ID | 科目名稱Course Name | 必/選compulsory/elective | 學分Credits |
|  |  | □上學期 1st semester□下學期 2nd semester |  |  |  |  | □必修 Comp.□選修 Elect. |  | 授課老師簽名：Instructor’s Signature□同意抵免 Approve waive□不同意抵免,原因: Reject, reason: |  |
|  |  | □上學期 1st semester□下學期 2nd semester |  |  |  |  | □必修 Comp.□選修 Elect. |  | 授課老師簽名：Instructor’s Signature□同意抵免 Approve waive□不同意抵免,原因: Reject, reason: |  |
|  |  | □上學期 1st semester□下學期 2nd semester |  |  |  |  | □必修 Comp.□選修 Elect. |  | 授課老師簽名：Instructor’s Signature□同意抵免 Approve waive□不同意抵免,原因: Reject, reason: |  |
| 申請抵免學分數合計(學生自填)Total credits applied for waiver |  | 核准抵免學分數合計（系辦審查人員填寫）Total credits waived after approval |  |
| 申請抵免原 因Reason for application |  |